

Local Access Forum AGM Meeting - Minutes		Date: 14-11-2019
Attendees Luke Burstow (LB) John Funnell (JF) Dave Brookshaw (DB) Becky Walton (BW) Annie Brown (AB) Peter Jarman (PJ) Annie Brown (AB) Andrew Coleman (AC)	Chantelle Hoppé (CH) Stephanie Stammers (SS) Paul Holloway (PH)	Apologies: Maire McQueeney (MM) Melissa LaRoque (ML) Sue LaRoque (SL)

Agenda Item	Discussion	Actions	Responsibility	Date by
1. Local Transport Plan (LTP) and Local Cycling & Walking Infrastructure Plan (LCWIP) Paul Holloway	<p>Paul is a Transport Planner with BHCC (Transport Policy Team) here to update the LAF on the LTP and the LCWIP.</p> <p>LTP5 (5th version) will set out BHCC transport strategy to 2030. This ties with the carbon neutral city ambition of 2030 (also, the City Plan, Sustainable Community & Public Health Strategies – all run to 2030).</p> <p>The LTP covers all forms of travel and includes a delivery plan (likely covering the first 5 years). The current plan (LTP4) was adopted in 2015 and a lot has changed in the interim. New priorities have emerged e.g.:</p> <ul style="list-style-type: none"> • Climate Change and air quality • Share schemes (people less wedded to owning cars / bikes) • Technological advances • Health and wellbeing higher up the agenda <p>There are also new strategies in place e.g.:</p> <ul style="list-style-type: none"> • National: Clean Air Strategy, Cycling & Walking Investment 			

	<p>Strategy, Future of Mobility: Urban Strategy</p> <ul style="list-style-type: none">• Regional: Transport for the South East Draft Transport Strategy to 2050 (currently under consultation)• Local: City Plan, Health & Wellbeing, SDNPA Partnership Plan <p>We need to take account of these and play our part in helping to deliver.</p> <p>Partnership working is key to delivery e.g. with transport operators (also potential sources of funding); collaboration with other BHCC departments; working with the business sector; voluntary / community sectors. This is vital to get buy-in and support.</p> <p>To date there has been a session at the Transport Partnership meeting, internal workshops with colleagues, engagement with ETS (Environment, Transport & Sustainability) Committee councillors. This is the start of engagement – looking at the vision of where we want the city to be by 2030.</p> <p>The target is to get LTP5 signed off by March 2021. This long time frame allows for more public engagement. There will be two rounds of consultation. The first is expected to commence in late January 2020 for around two months.</p> <p>1st consultation: rather than going out with a draft set of aims, goals and objectives (that is hard for people to disagree with); going in at a higher level – asking what sorts of measures do people want to see / what would encourage people to walk/cycle/use public transport / what are the barriers to active travel at the moment.</p> <p>LTP4 has seen progress including:</p> <ul style="list-style-type: none">• Bus use continues to rise• The bike share scheme has been very successful• The overall share of carbon from the transport sector is falling <p>But, we need to do more and there remain challenges.</p>			
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	<p>LB – will there be goals attached to carbon? PH – targets will tie in with the ‘carbon neutral city’ targets generated by the Sustainability Team. AB – carbon is notoriously difficult to measure due to the level of variables involved in any model. PJ – park and ride schemes would help enormously.</p> <p>They will be working with community engagement colleagues to help involve ‘harder to reach’ groups e.g.: young and elderly people, disabled people, students – using exiting forums and meetings to talk to people. The LAF will also be involved in this process.</p> <p>LTP5 will have a focus on walking and cycling which will feed into LCWIP.</p> <p>LCWIP</p> <p>The forward programme has been revised following the establishment of a Task & Finish Group. These groups have been set up for Valley Gardens, Stanmer Park Restoration Project and the LCWIP projects. The groups are to assist with delivering fixed term projects and are made up of cross party councillors – who can invite key stakeholders along to meetings, as relevant to the scope of the meeting. It is helpful in that it ensures we have councillor buy in to the process and engagement activities. The terms of reference were agreed at the 5th October ETS Committee meeting. Next month is the first meeting of the group. The target is to have the LCWIP signed off by the end of 2020 (before LTP5).</p> <p>The first round of consultation will take place during the first phase of LTP5 public consultation early next year, and will include 6 sub-area workshops to talk about local walking/cycling issues in different parts of</p>	<p>Send a summary doc of LTP5</p>	<p>PH</p>	<p>ASAP</p>
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	<p>the city.</p> <p>DB – LTP is important to the LAF: walking, cycling (& riding) is key to the work of the group. The LAF is a statutory body to give advice to the council. DB attends the Transport Partnership meetings to ensure the LAF has a presence there.</p> <p>DB likes the short vision statement for LTP5.</p> <p>One of the comments from the recent Transport Partnership meeting suggested that ‘making Brighton & Hove more attractive’ should be included. DB not sure this should be a priority. Walking & cycling are the most sustainable forms of travel – this should be priority.</p> <p>The ROWIP is an important mechanism of delivery on walking & cycling and doesn’t figure strongly in LTP4. There are still things that haven’t been delivered from LTP4. PH – these will be taken forward into the development of the new LTP.</p> <p>40% of BHCC is in the National Park and 50% is open space (AC – not including the blue space of the coastline). But the LAF is not just interested in the countryside space around the city, the group has an interest in active travel from the sea to the Downs e.g. the Woodingdean to Falmer community link, Ditchling Road link, Dyke Road could do with one, need to connect Rottingdean. But it’s not just about getting to work, school, shops – it’s about the need to rest and relax and quality of life / health.</p> <p>LB – access to separate infrastructure is key to this – segregated from vehicles – to encourage new people to active travel – part of a wider strategy.</p> <p>DB – there are good things happening: Valley Gardens should make walking & cycling better through the city centre. There is more to do. There has been a long standing list of priority crossing points to help people access the rights of way network – this needs addressing.</p>			
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	<p>It's also important to prioritise public transport and make it joined up with active travel choices – e.g. bike racks on the back.</p> <p>LTP5 needs to support the ROWIP (2017-2027) – Natural England (2008) recommended that ROWIPs should be integrated into LTPs.</p> <p>Ramblers – nationally spending allocation on active travel is on average 1.5%. There is a call from the Walking & Cycling Alliance to increase this to 5% and to 10% by 2025.</p> <p>LB – are there likely to be spending targets like this in LTP5? PH – it is likely this will be too specific a goal, but active travel should form a significant proportion of overall spend.</p> <p>LB – choosing not to spend on active travel is costing people's lives. A road death in Oxford recently happened on a stretch of road where the council had decided not to put in a segregated path due to costs.</p> <p>PH – LTP5 is about information, promotion and education as well as infrastructure changes. This should be a key element of successfully delivering schemes and strategies.</p> <p>LB – what can the LAF provide that will help the development of LTP5?</p> <p>DB – would a letter from the LAF at this stage help?</p> <p>PH – better to wait for the first round of formal consultation to begin</p> <p>PH – the points raised are very good and link to the importance of leisure, quality of life and health – creating a better city for people to enjoy. This is a key to the LTP.</p> <p>AC – when deciding on what is going in the plan – do you try to quantify the benefits of active travel (quality of life / Health) as say, opposed to shaving off a couple of minutes from a vehicle journey?</p> <p>PH – There are tools available including the DFT's Active Modes Appraisal Toolkit for helping to quantify this, and the Health Economic</p>			
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	<p>Assessment Tool is available to financially quantify the health benefits from walking & cycling schemes. These can be used in terms of helping to prioritise.</p> <p>BW – Active Travel Infographics have been produced (Corinna Edwards-College) and more are in the pipeline – could be very useful.</p> <p>Many thanks for Paul for coming to the LAF again to update the group. We look forward to seeing him again as the consultation gets underway.</p>			
<p>2. AGM - Voting in of new chair</p>	<p>SS – Many thanks to Maire for her years of Chairing the group and service to the LAF. Her efforts have been very much appreciated. This was unanimously supported by the LAF membership.</p> <p>LB kindly stood for the position of chair AB Nominator and PJ Seconder Unanimously voted in by the LAF membership (8 at the meeting)</p>			
<p>3. Minutes of Last meeting</p>	<p>PJ – Sweet Hill missing link. CH – this has to be a historic claim rather than using user evidence forms because it is a permissive path. Even though we can't find paperwork pertaining to it becoming a permissive path it does appear as such on the OS Map. Ramblers Soc provide guidance on how to put in historic claims.</p> <p>AC – status of Ditchling Road path. CH – Highways have this ear marked for surfacing next year.</p> <p>CH – WEP – Savills coming to next meeting for consultation</p> <p>CH – keeping an eye on the GIS maps on the council website to</p>			

	make sure they are up and running			
4. Information Updates (CH & SS)	<p>AGM - Summary of Maintenance Works / Improvements 2018-19 (CH)</p> <p>Summary: 21 furniture repairs; 28 furniture installations; 15 vegetation clearance (from public requests); 9 surface improvements:</p> <ul style="list-style-type: none"> • Saltdean Vale BW B4 – surfacing & drainage (DB some lfy tipping issues here) • Coldean Woods – Stanmer bridge drainage works (JF – seems to be working) • Piddingworth Copse – Stanmer Easy Access – surfacing works around gate • Parish Lane (north) surfacing works to upgrade to Easy Access trail • 19 Acres – Dyke Road – resurfacing deeply rutted section of path / ramp (this is now gullied out again and needs another look at • Ovingdean Grange Farm – resurfacing of middle section of bridleway BW B27 • New steps installed off FP B33, Roedean School, into a steep section of Access Land • Parish Lane (south) – resurfaced but remedial works still needed – surface too loose for cyclists • Ovingdean Grange Farm – resurfacing of north section of bridleway BW B27 <p>Proposed Works:</p> <ul style="list-style-type: none"> • Resurfacing of Falmer Road multi-user path and adoption as BW • Resurfacing of deeply rutted section of RB P11 <p>For Information:</p> <ul style="list-style-type: none"> • New vehicle barrier and bridleway gate fitted at entrance to Ovingdean Grange Farm due to unauthorised vehicles access 	<p>Talk to Highways about drainage works</p> <p>Chase remedial works</p>	<p>CH</p> <p>CH</p>	<p>ASAP</p> <p>ASAP</p>

	<p>AGM - Legal & Mapping Updates 2018-19 (SS)</p> <ul style="list-style-type: none"> • Ovingdean Grange Farm – addition of new footpath (FP B99) Order Made 07/03/2019 • ‘Missing Links’ Creation Order made 13/05/2019 for BW B21 (Norton Drive, Woodingdean) & BOAT B9, BW B7 (Whiteways Lane, Rottingdean) • New bridleway dedicated at West Hove Golf Club BW H22 on 30/08/2019 <p>Orders in Progress:</p> <ul style="list-style-type: none"> • Black Rock DMMO for addition of one footpath; first notices went up with no objections. Order Made 19/08/2019. Second notices come down 20/12/2019 • Benfield Valley DMMO for the addition of two footpaths – Report Stage (awaiting feedback from Ramblers) • Mile Oak diversion of FP P18 (waiting to hear from Ramblers) <p>On completion of the AGM reports DB kindly took the opportunity to thank the Rights of Way Officer for all her hard work in achievements to date. CH – many thanks to SS for all the support with legal rights of way issues.</p>	<p>Inform DB when notices come down and order complete</p>	<p>SS</p>	<p>Dec 2019</p>
<p>5. Rights of Way Improvement Plan (CH)</p>	<p>Highlights from ROWIP Delivery Plan:</p> <ul style="list-style-type: none"> • Resurfacing of Falmer Road multi-user path. All sides have now agreed on a hard / bound surface. BHCC & SDNPA are providing funds, hopefully some financial input from Highways England. • Changing the Chalk bid was successful in receiving £130k to develop the full bid over the next year. Access improvements to Devil’s Dyke & Ditchling Beacon (SDW) are included. • Publicity for Parish Lane Easy Access trail now pushed back to 			

the spring – until happy with remedial works on path

- Online Access map is now up and running on the Rights of Way page of the council website (Paths & Open Spaces Access Map)

<https://www.brighton-hove.gov.uk/content/leisure-and-libraries/parks-and-green-spaces/rights-way>

- LAF to be consulted on the Whole Estate Plan at the next meeting (Savills)
- Toads-Hole-Valley letter to SDNPA went in
- SDNPA Gateway Signage – all the photographs taken – next stage is mapping
- Highways England Road Crossings Project – the priorities going forward are:
 - Falmer Rd path upgrade / heighten Falmer village bridge parapet
 - Ditchling Rd (Old Boat Corner) & Carden Ave – heighten bridge parapets & improved crossing points
 - A23 / A27 slip roads at Patcham – heighten parapets on bridge & improved crossing points
 - Toads-Hole-Valley, Dyke Road – this is a priority but is likely to fall out of the time limit on this project (going forward with developers)
- Stanmer Restoration Project:
 - The LAF will be consulted on the new parking proposals
 - New woodland thinning project from 14th Nov for 3 weeks. Light touch with hand held chainsaws and heavy horses (public ‘meet the horses’ day on 23rd Nov
 - Royal Forestry Soc on a recent visit were concerned about the proximity of the veteran Beech trees to a footpath near Old Boat Corner. Next steps – full tree survey of the

	Beeches. LAF will be consulted if we go down the route of path diversion (paying particular attention to the archaeology).			
6. Missing Links (DB)	<p>DB not aware of any other Lost Ways to pursue at the moment.</p> <p>Focus for the group should be on the outstanding ‘Missing Links’ form the list in the ROWIP</p> <p>Perhaps this is something we can discuss with Savills at the next meeting</p>	Discuss Missing Links with Savills	DB / ALL	Next meeting
7. Farming & Access Issues (AB)	<p>There have been a lot of anti-social behaviours to report over the last quarter, including:</p> <ul style="list-style-type: none"> • Malicious damage • Motor bikes • Off Roding • Wild camping • Fly tipping <p>AB noted an increase in electric scramble bikes. LB – a bike is no longer considered a bicycle if the motor assistance doesn’t cut out at 25mph – then it’s a motorbike and shouldn’t be on a bridleway/ Restricted Byway</p> <p>AB working with police on this. Farmers have to work together – more collaboration.</p> <p>CH – with the Changing the Chalk bid there should hopefully be more Rangers to liaise between farmers and the public.</p> <p>AB – working with National Park – no progress on permissive paths as yet. On SDNPA LAF – Toads-Hole-Valley got bumped from the agenda from the last meeting – putting it onto next agenda.</p> <p>AB – may be difficult to get to all SDNPA LAF meetings in future due to other commitments. Will put out meeting dates to see if others</p>	Send out SDNPA LAF	AB	ASAP

	can attend in her place. DB – happy to attend if he can.	meeting dates		
8. AOB	<p>AB – advised that What3Words is a great App to get on your phone – can identify where you are in the world. Help identify where rights of way issues are.</p> <p>AC – what’s happening with Golf Courses? JF – 30 bids have gone in to be considered by council, but not sure which Committee meeting it is going to and when. LB – suspects that due to very high interest it is going to go out for wider consultation before any decisions are made.</p> <p>LB – Brighton & Hov Off Road Cycle group is just starting up as a constituted group (like other green space groups) in order to work with the council. It is hoped that the Wild Park MTB trails will be approved and insured, with risk assessments and sign posted. Using Wild Park as a proof of concept to look at other areas – where MTB paths can be policed and looked after by the group and sanctioned by the council.</p> <p>LB – membership – it would be good to get representation from the youth sector on the LAF if possible e.g. Scouts / Explorers – part of their community service award</p> <p>AB – could approach a geography lecturer at the university – PhD students?</p> <p>CH – will ask ML if she still has the time to be part of the LAF</p> <p>CH – now in touch with Disabled Ramblers – hoping to be able to go to them for advice.</p> <p>DB – it would be good to have a LAF letterhead for official responses to consultations / letters of support for projects etc. LB agreed.</p>	<p>Contact Scouts / Explorers</p> <p>Contact lecturer</p>	<p>LB</p> <p>AB</p>	<p>Before next meeting</p>

9. Date of next meetings

13/02/2020

04/06/2020

24/09/2020 (AGM)

10/12/2020

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